



Student Enrollment Contract

2016/2017 Academic Year

I (we), _____, wish to enroll the following child, _____, in Casa del Niño Bilingual Montessori School for the 2016/2017 academic year. I (we) understand that in signing this contract, I (we) agree to abide by all Casa del Niño Bilingual Montessori policies, including those contained in the Parent Handbook, and I (we) assure full financial responsibility for payment of fees set forth below, as well as all other contract obligations. Furthermore, I (we) agree that, in the event of default in the payment of any installment provided for in this contract, the above student will not be allowed to continue in the program selected without approval from the Director and the undersigned will be responsible for all attorney’s fees and reasonable costs of collection for any outstanding amounts due under this contract.

Tuition and fees are based on an eleven-month academic year which runs from mid-July through the end of May. Enrollment in the academic year program is automatic enrollment for the entire year and constitutes a contractual responsibility for the entire year’s tuition and/or fees for the program selected according to the attached Tuition Schedule. Tuition and/or fees are payable according to the terms outlined below. Enrollment after the 1st day of school will result in tuition being prorated based on days remaining in the academic year.

PROGRAM SELECTED: _____

PAYMENT TERMS: I (we) agree to pay the monthly payment due for the program selected: \$_____ according to the table below. If the student is enrolled after the first day of school, the first tuition payment will be prorated separately and will be payable upon enrollment. **There will be a \$50 late fee if tuition is paid after the 5th of the month.** Tuition and late fees over 30 days past due will result in termination of the child’s enrollment and the possible legal action. The student will not be permitted to attend Casa del Niño Bilingual Montessori School until all past due charges are paid in full.

Programs	Hours	Annual	11 payments (July 2016 – May 2017)
Primary I (ages 2- 3, <u>MUST</u> be potty trained) M-F, Half Day M-F, Full Day	8:30am-12:30pm 8:30am- 2:30pm	\$8,500 \$9,750	\$773 \$887
Primary II (ages 3- 4 years) M-F, Half Day M-F, Full Day	8:30am-12:30pm 8:30am- 2:30pm	\$8,143 \$9,405	\$740 \$855
Lower Elementary (Kindergarten, 1st & 2nd) M-F, Full Day	8:00am-2:30pm	\$7,920	\$720
Upper Elementary (2nd, 3rd & 4th) M-F, Full Day	8:00am-2:30pm	\$7,920	\$720
Extended Care M-F, Unlimited (Primary I) M-F, Unlimited (Primary II & Elementary)	7:30-8:30am, 2:30-5:30pm 7:30-8am (Elem) 8:30am (P), then 2:30-5:30pm	\$2,640 \$2,200	\$240 \$200

*The school offers a 5% discount for annual tuition paid at once. Note: Extended Care is open until 4:30pm (not 5:30pm) during Fall / Spring Breaks.

ADDITIONAL TERMS AND CONDITIONS

- This contract includes the tuition schedule included herein, and the Parent Handbook.
- A **\$200 annual non-refundable application fee** and signed contract is due upon acceptance. Please initial _____
- **For first time enrollment, a one-time security deposit** (refundable following proper withdrawal procedure) **equal to ½ of 1 month’s tuition** is due upon your child’s enrollment. Please initial _____
- A \$35 charge will be made for all returned checks. If a check is returned, all future payments will have to be made by money order, cashier’s check, debit or credit card. Please initial _____
- **The school is closed 4 weeks of the year (no Extended Care); see the Calendar for dates.** Please initial _____
- **Extended Care for Fall Break and Spring Break is from 8:30am-4:30pm (not 5:30pm as usual). To be open over these breaks, there must be at least 13 children signed up.** Please initial _____

Termination of Enrollment by Casa del Niño Bilingual Montessori School: Each child is accepted into Casa del Niño Bilingual Montessori School programs on a provisional basis. If Casa del Niño Bilingual Montessori School determines for any reason that the school cannot meet the needs of your child and chooses to terminate the child’s enrollment, tuition/fees will be computed on a daily basis, and the tuition/fees already paid for attendance occurring after the date the child’s enrollment was terminated (minus any prepayment charges) will be refunded. Withdrawal by the parent/guardian requires a 30-day written notice in order to receive a refund of the security deposit. Please initial _____

Termination of Enrollment by the Parent/Guardian: If the parent/guardian chooses to withdraw the child from the school, ***the parent/guardian must submit a 30-day written notice to Casa del Niño Bilingual Montessori School in order to receive a tuition refund.*** The refund of prepaid tuition will be that time period beginning 30 days after written notice was given and will not include any time period during which the child was enrolled in the school program. TUITION IS NOT REFUNDABLE FOR ABSENCES DUE TO ILLNESS OR ANY OTHER REASON. Please initial _____

I (WE) UNDERSTAND THAT BY SIGNING THIS CONTRACT, I (WE) AGREE TO BE BOUND BY THE TERMS OF THIS CONTRACT AND ACKNOWLEDGE THAT:

1. I (we) understand all terms of this contract.
2. I (we) have had the opportunity to ask questions and have received satisfactory answers to those questions.
3. I (we) am (are) not relying on any representation or warranties not set forth in this contract.
4. No person at Casa del Niño Bilingual Montessori School has made any statements on which the undersigned is relying in executing and entering into this contract.

Parent/Guardian Signature

Parent/Guardian Signature

Printed name Date

Printed name Date

Received by: _____ Title: _____ Date: _____